

IMPOA Board of Directors
Minutes of Monthly Meeting
Indian Mountain Community Center
December 10, 2016

The December Board meeting was called to order at 10:59 a.m. by president Dennis McQuillan. Other Board Members present were Roger Mattson, Karen Goodman, Marcia Logan (by phone), and Jim Scherrer. Business Manager Samantha Bertin was also in attendance.

1. Introduction of Guests –
 - Carmen & Carl Neu, Larry Siverson, Doug Phettleplace, Gene Nagle, Jan McQuillan
2. Agenda Changes
 - In view of the shortened meeting time, Dennis led the discussion of the following priority items:
 - Dennis announced that Keith Crump has resigned from the board and would deliver the Treasurer's files to him today.
 - After discussion, the Board elected Karen to serve as Treasurer and Vice President Roger Mattson to serve as Interim Secretary on a motion by Roger seconded by Jim.
 - Dennis said he contacted Mike Benetti who suffered injuries in an automobile accident. Mike confirmed that he still wished to be appointed to the board of IMPOA. Based on the board's decision at its interview of Mike after the November board meeting, Dennis moved that Mike be appointed, Jim seconded and Mike was unanimously appointed. He is filling the term of Fred Whitaker, which expires in August 2017. At that time, with Mike's agreement, he would stand for election by the IMPOA membership at its annual meeting.
 - There was a discussion of recording IMPOA board meetings. Jim moved that the board leave the option open to decide on a case-by-case basis. Roger seconded the motion and it passed unanimously. Doug Phettleplace commented that recording tends to keep conversations more civil.
3. Public Comment
 - Gene Nagle asked about the replacement of old street signs in IM that are hard to see at night. Roger asked him to send his list of those signs, and Dennis said he would get the list that Fred Whitaker had earlier compiled so we could compare them and address this issue in the coming months.
4. Minutes of Previous IMPOA Board Meeting
 - The board forgot to approve the minutes of the November meeting. By Email vote after this meeting, the Board unanimously approved the November minutes.
5. Treasurer's Report

- Keith reported the following balances to Dennis prior to the meeting. They are current as of November 30, 2016:
 - i. Bank of the West checking- \$51,742.67
 - ii. Money Market Account - \$25,345.20
 - iii. CD's - \$25,644.24
 - Dues-related revenue to date for FY 2017 is \$23,535; \$7,845.00 in donations for the water litigation have been received.
 - There was a discussion of the advisability of continuing to use PayPal for dues payments on the IMPOA website. The board decided to leave the situation as it is. There is an advisory note on the website that use of PayPal costs IMPOA a bit over 3% of the payments made that way.
 - In view of Keith's resignation, Karen needs to be added to the approved signatures on the Bank account. She and Dennis will arrange to have that happen in the city, soon. Roger and Dennis will continue as approved signatories.
6. Other Financial, Budgetary or Audit Matters
- Dennis announced that he and Roger had completed an audit of IMPOA's financial records from January 1, 2016 through August 31, 2016. Combined with the earlier audit for the period January 1, 2015 through December 31, 2015, this completes the transition to the new September 1 to August 31 fiscal year earlier approved. During the audit, Dennis found three expenditures exceeding \$1000.00 that had not received two approval signatures in accord with the IMPOA Bylaws. He provided copies of the receipts to Roger who completed the second signatures. All three expenditures had been approved by the board in advance (2 were for water litigation and 1 was for Dumpster Day). With no further comment from the board, Roger and Dennis signed the FY 2016 Audit Report and Dennis will have it posted on the IMPOA website.
7. Business Manager Report
- Samantha led a discussion of the higher than expected expenses for the volunteer luncheon. The board affirmed its decision to pay half of the expenses for community events such as this, but reiterated its desire to have some advance information about the costs or other particulars that differ from prior years.
8. Old Business
- Membership – Marcia reported
 - 506 members paid FY 2017 dues so far
 - \$8,065 in donations have been received in FY 2017 for water litigation. The difference between the Treasurer's figure reported above and the Membership Director's figure reported here is attributed to processing lag time between the two offices and requires a process be developed for reconciliation of the differences. After discussion, it was agreed that Roger would propose to Marcia and Karen a way to reconcile membership and finances as we go along during the year.

- Communications Database
 - Marcia now has 1,172 email addresses.
- IMPOA Website
 - Dennis will update the spread sheet on Director contact information
 - Marcia will provide an update on the shooting range
- Covenant and LUR Compliance
 - Nothing new.
- Fencing, Cattle, etc.
 - Nothing new.
- Roads
 - The county has improved the road base on Arrowhead from Chief to Pinto.
 - Roger reported that Kelly Halligan will provide a status report on the Road Fund in the January Newsletter.
- Merchandise Sales – Karen and Samantha discussed accounting practices for merchandise sales at the Community Center.
- Community Events
 - Christmas pot luck lunch today for IMPOA and IMMD workers.
 - Cookie exchange today.
- IMMD Coordination
 - Nothing new.
- Fire Protection
 - The board approved payments totaling \$4,000 to Taylor Enterprises and reaffirmed its requirement that he have appropriate liability insurance. The \$4,000 is to be split evenly between cutting and stacking this winter and disposal of slash by chipping in the spring.
 - Taylor’s current IMPOA wildfire mitigation project is in IM Park at a location coordinated with the IMMD board and Roger.
 - Roger is serving as the Project Manager for this work.
- Newsletter
 - Preparation of Winter edition has begun - Jim and Roger are working together as editors. Writing assignments have been made and accepted. The goal is to have the newsletter emailed and snail mailed by the end of January.

9. New Business

- None.

10. Adjournment

- Roger moved for adjournment and the meeting adjourned at 12:05 p.m.

Minutes submitted by Roger Mattson with input from other board members.